

2023/24 甲類通告第 E043 號

19th March, 2024

Dear Parents,

Online Application for Student Financial Assistance Schemes (Household Application)
for 2024/25 School Year

The Household Application for Student Financial Assistance Schemes for the 2023/24 school year will start accepting applications soon. Needy families may submit applications to the Student Finance Office (SFO) of the Working Family and Student Financial Assistance Agency to apply for student financial assistance for students at pre-primary, primary or secondary levels.

Apply Online to Receive Subsidy Earlier

SFO encourages applicants to **apply online**. Applicants **applying online** will receive subsidy earlier than those using paper-based application forms. Continuing applicants who have submitted the completed application and supporting documents online on or before 31st May, 2024, met the relevant eligibility criteria and passed the mean test will receive the provisional School Textbook Assistance and Subsidy for Internet Access Charges (if applicable) for the 2024/25 school year around mid-July 2024. In addition, using E-form is convenient and saves time. Applicants may complete and submit applications online with their personal computers or smart phones and upload supporting documents online anytime and anywhere. Applicants no longer need to submit applications in person or by post, and this can also save money on postage and photocopying.

Website / QR Code for Applying Online

If you are a continuing applicant, SFO will issue an Access Code¹ to you. Please access the SFO E-link (the website address and QR code are listed below) and then input the Access Code to get the 2024/25 school year E-form pre-filled with your basic information (i.e. the pre-filled E-Form) and submit the E-form online with supporting documents after completion. New applicants may access the E-link on or after 2nd May, 2024 to use the E-form and submit online.

SFO E-link – My Applications (Financial Assistance Schemes at Pre-primary,
Primary and Secondary Levels)
<https://ess.wfsfaa.gov.hk/espps>



Video on how to complete / submit the E-Form is available on the following website and QR code:

Video – How to complete / submit the E-Form on Household Application for
Student Financial Assistance Scheme
<https://youtu.be/vjtg36iHzlU>




¹ If continuing applicants has indicated in their 2023/24 household application that they need paper-based application form for the next school year, apart from issuing to them a paper-based form for the 2024/25 School Year pre-filled with the applicant's basic information, SFO will also issue to them an access code for making online application.

[Teacher-in-charge: Ms. CHEUNG Po Ching, the senior teacher.]

Enquiry

For further information, please visit our website (<https://www.wfsfaa.gov.hk/en/index.htm>) or call our **24-hour enquiry hotline at 2802 2345**.



Smart tip :
Applying Online is the most convenient.
All you need is a Mobile Phone!

- No more hassle of submitting application in person or by post
- Saves money on postage and photocopying
- Submitting documentary proof is easy
(just use your mobile phone to take photos and then upload!)
- You can check application progress anytime and anywhere

Ms. CHENG Yuk Ching
Headmistress

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REPLY SLIP

2023/24 甲類通告第 E043 號

Dear Ms. CHENG,

Online Application for Student Financial Assistance Schemes (Household Application)
for 2024/25 School Year

I have read through Type-A Notice, No. E043 and understood the corresponding content.

Class: _____ Name: _____ () Parent Signature: _____

Parent Name: _____

Date: _____ of March, 2024

DISCLAIMER: The English version is a translation of the original in Chinese for information purposes only. In case of any discrepancy, the Chinese original is reserved as official interpretation of the school (applied to all e-notices / parent notifications in English).

[Teacher-in-charge: Ms. CHEUNG Po Ching, the senior teacher.]