

2023/24 乙類通告第 E124 號
8th December, 2023

Dear Parents of P.6 Students,

“Cross-Net Allocation” (Phrase 1)

Our school belongs to the Kowloon Second District (KL2/Sham Shui Po) school network, and students will be assigned to secondary schools in this school network for Secondary One in the future. **Students can apply for Cross-Net Allocation** if they move or live in other districts.

Those students who are in need of applying for Cross-Net Allocation should require the "**Application Form for Cross-Net Allocation**" from their class teacher on 12th December, 2023 (Tuesday). Once completed, the application form should be submitted to the class teacher **together with the originals and copies of the relevant residential address certification documents** (e.g. stamped tenancy agreement, demand note for rates and/or government rent, tenancy agreement/rental certificate and rental card of public housing, residential fixed-line telephone bills and bills issued by various public utilities companies, such as Towngas, HK Electric Company Ltd., the Water Supplies Department, etc.) for verification, and the school will submit the verified photocopy to the Education Bureau for parents.

In line with the “Smart Government” strategy, the Education Bureau (EDB) has implemented digitalization of Secondary 1 (S1) admission starting from 2023. For parents registered as SSPA e-Platform users and bound their account to “iAM Smart+”, apart from the paper application form, parents may submit the first batch application for cross-net allocation via the SSPA e-Platform from 1st December, 2023 (Friday) to 5th January, 2024 (Friday). **IF parents have submitted the application form via the SSPA e-Platform to their child’s primary school, please DO NOT submit a duplicate application in paper form, and vice versa.** For details on submission of application of applications for cross-net allocation via the SSPA e-Platform, please refer to related videos and Parents’ Guide uploaded to the EDB’s Homepage (www.edb.gov.hk)

(Select: Home > Education System and Policy > Primary and Secondary Education > School Places Allocation Systems > Secondary School Places Allocation (SSPA) System > Digitalization of S1 Admission).

Applying for Cross-Net Allocation requires sufficient reasons. For example, if there are practical difficulties in transportation due to relocation or residential district, the application will be considered by the Education Bureau. The success of the Cross-Net Allocation application is determined by the Education Bureau.

[Teacher-in-charge: Ms. LAU Yuk Ping, the senior teacher.]

If your child(ren) needs to apply for Cross-Net Allocation, please read the following details carefully:

- (A) The applicant should be the parent/guardian of the student in the record kept by school and live with the student in the same residential address.
- (B) To facilitate the planning of the provision of S1 school places in each school net for central allocation, those students who are in need of applying for cross-net allocation should submit the application in paper form or via the SSPA e-Platform to school as early as possible. For applications submitted in paper form, the parents/guardians concerned are required to submit the **signed application form with copies of relevant proof documents and also present the original copy of the documentary proofs to the school for verification**. For application submitted via the SSPA e-Platform, parents/guardians should upload copies of relevant proofs documents and may be required to present the original copy of the documentary proofs to the school for verification in accordance with the school-based needs.
- (C) The applying student's residential address should be his/her only or principal place of residence in Hong Kong, i.e. a dwelling place at which the applicant student resides and which constitutes his/her sole or main home. Acceptance Hong Kong residential address proof documents include stamped tenancy agreement, demand note for rates and/or government rent, tenancy agreement or tenant's rent card issued by the public housing authorities, residential telephone bill, and the bills from various utility companies, like Towngas, Hong Kong Electric Company Ltd., Water Supplies Department, etc. Other documents such as bank's statements, mobile phone bills, court summons and tax demand notes WILL NOT be accepted.
- (D) The name and address of the parent/guardian (i.e. the payee) must be printed on the Hong Kong residential address proof document.
- (E) If necessary, the Bureau will contact the parents/guardians concerned direct to confirm the corrections of the supporting documents. The parents/guardians may also be required to make sworn declarations. During the verification process, if a parent/guardian cannot provide the necessary documents or refuse to make a sworn declaration, the application for cross-net allocation will not be approved. The student can only participate in the central allocation in his/her original school net.
- (F) If a student has submitted application(s) to secondary school(s) for discretionary place(s) before applying for cross-net allocation and the parent wishes to cancel the discretionary place application(s), he/she should also indicate it on the application form and inform the secondary school(s) concerned in writing of the cancellation. A copy of the cancellation letter(s) should be handed in to the primary school with the application form for onward transmission to the EDB for processing.
- (G) During the computer procedure of Central Allocation, the school net allocation band of the student approved for cross-net allocation may be different from the one in his/her original school net since his/her score will be compared with the scores of the students in the new school net.
- (H) If a student studying in a feeder/nominated primary school is approved for cross-net allocation, he/she will not be eligible for a reserved place of the feeder/nominated secondary schools.

Ms. CHENG Yuk Ching
Headmistress

[Teacher-in-charge: Ms. LAU Yuk Ping, the senior teacher.]

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REPLY SLIP

Dear Ms. CHENG,

“Cross-Net Allocation” (Phrase 1)

I have read through Type-B Notice, No. E124 and understood the corresponding content.

My child * does not need to apply for Cross-Net Allocation.

* needs to apply for Cross-Net Allocation and requires for an "Application Form for Cross-Net Allocation". Once completed, the application form will be submitted together with the certification documents of the residential address on or before 15th December, 2023 (Friday).

**Please put a “✓” where appropriate.*

Class: _____ Name: _____ () Parent Signature: _____

Contact Number: _____ Parent Name: _____

Date: _____ of December, 2023

DISCLAIMER: The English version is a translation of the original in Chinese for information purposes only. In case of any discrepancy, the Chinese original is reserved as official interpretation of the school (applied to all e-notices / parent notifications in English).

[Teacher-in-charge: Ms. LAU Yuk Ping, the senior teacher.]