



10th October, 2023

Dear Parents,

Annual General Meeting of the Parent-Teacher Association

The Annual General Meeting (AGM) of the Parent-Teacher Association (PTA) is going to be held on 25th October (Wednesday). On that day, apart from advisors, current committee members, and teachers, other parents are welcome to attend the annual general meeting at school. The details are as follows:

Date:	25 th October, 2022 (Saturday)
Time:	2:45 – 3:10 p.m.
Venue:	School Hall
Content	<ol style="list-style-type: none">1. Reporting Association Affairs of the year 2022/232. Approval of the Financial Report of the year 2022/233. Approval of the work planning and Financial Budget of the year 2022/234. Presentation of Certificates of Appointment to new committee members

For any enquiries, please contact Ms. Chan Shuk Fan, the Deputy Head at 2728 7627.

Ms. HUANG Jianqing
Chairperson of Parent Teacher Association

----- ✂ -----
2022/23 家長教師會通告第 (E016) 號

REPLY SLIP

Dear Ms. HUANG,

Annual General Meeting of the Parent-Teacher Association

I have read through Type-PTA Notice, No. E016 and understand the corresponding content.

- I* ☐ will attend the Annual General Meeting of PTA.
☐ will not attend the Annual General Meeting of PTA.

**Please tick in the appropriate box(es).*

Class: _____ Name: _____ () Parent Signature: _____

Parent Name: _____

Date: _____ of October, 2023

[Teacher-in-charge: Ms. Chan Shuk Fan, Deputy Headmistress]

DISCLAIMER: The English version is a translation of the original in Chinese for information purposes only. In case of any discrepancy, the Chinese original is reserved as official interpretation of the school (applied to all e-notices / parent notifications in English). Thank you very much.

[Teacher-in-charge: Ms. CHAN Shuk-fan]