

2023/24 甲類通告第 E012 號

5th October, 2023

Dear Parents,

Student Grant (2023/24) – Distributing Printed Application Form (Form B)
and Relevant Arrangement

Printed application form (Form B) of Student Grant will be distributed to eligible students' parents (except parents who have already submitted e-application) on 9th October, 2023 (Monday). Please pay attention to the related arrangement.

Arrangement of the Application

(1) Printed application form is classified as Form A and Form B. The basic personal information of students and applicants (applicable to students who received the student grant last school year and are studying in the same school) for students who have successfully applied the student grant last school term and stay in the same school) will be pre-printed on Form B; Form A is a blank application form (applicable to students who are newly admitted to a school or have transferred to another school in this school year). Applicants, please fill in the form according to the situation listed below:

- i. **Form B (for students who received the student grant last school year and are studying in the same school):**
 - In general situation, applicants only need to check that the pre-printed information is correct. If no amendment is needed, please tick the box at the bottom of the form to state your confirmation and sign. Then submit it to school for processing.
 - If the student information (i.e., student's name in English, name and type of Day-school) listed in the first part in Form B needs to be amended, applicants need to fill in the Form A for application.
 - If the pre-printed information on this Form requires updating (except Student's Name in English, Name of Day-school and School Type), please provide the amendment in the space above the relevant information in BLOCK letters using black or blue pen. Do not use correction fluid or tapes. Please leave the box for confirmation at the bottom of the form blank.

- ii. **Form A (for new students):**
 - For students who are newly admitted to a school, transferred to another school, individual students who are not provided with Form B by the EDB or those students whose particulars need amendment(s), their applicants should use Form A for application.
 - When applicants are filling in the printed application form, please refer to the guide, including how to fill in information of bank account correctly, uploaded on Education Bureau website (<http://www.edb.gov.hk>) (Home > Students and Parents Related > Support and Subsidies > Student Grant) or scan the QR code below to read relevant information.

[Teacher-in-charge: Ms. CHOY Lai Fan]

How to Fill in the Paper Application Form



Common Bank Code List



- (2) If you need a Form A, please download it from the Education Bureau website by yourselves.
(3) Please be noticed that **students who submitted e-application last school term will not receive Form B.**
(4) Please fill in the application form and submit it to the class teacher on or before 16th October, 2023 (Monday).

For enquiries, please contact Ms. CHOY Lai Fan.

Ms. CHENG Yuk Ching
Headmistress

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REPLY SLIP

Dear Ms. CHENG,

**Student Grant (2023/24) – Distributing Printed Application Form (Form B)
and Relevant Arrangement**

I have read through Type-A Notice, No. E012 and understood the corresponding content.

Class: _____ Name: _____ () Parent Signature: _____

Date: _____ of October, 2023 Parent Name: _____

DISCLAIMER: The English version is a translation of the original in Chinese for information purposes only. In case of any discrepancy, the Chinese original is reserved as official interpretation of the school (applied to all e-notices / parent notifications in English).

[Teacher-in-charge: Ms. CHOY Lai Fan]