

2023/24 甲類通告第 E009 號  
13<sup>th</sup> September, 2023

Dear Parents,

**Application for Student Grant (2023/24)**

Please note the following arrangements for Student Grant for day school students in the 2023/24 school year.

**Application Arrangements**

1. Starting from the 2023/24 school year, parents / guardians (i.e. applicants) may submit online applications for the student grant for students studying in public sector schools and Direct Subsidy Scheme (DSS) schools. Applicants must have a user account of “iAM Smart+” with **digital signing function**. They may log in to the online service of “e-Submission of Student Grant Applications” via the “iAM Smart” App direct, or scan the QR Code below or click the link below to log in to the e-submission platform to submit online application.

**E-submission Platform of Student Grant Applications**(link : <https://stgsesweb.edb.gov.hk>)

2. For details of registration of “iAM Smart” App, applicants can visit the website <https://www.iamsmart.gov.hk>.
3. Applicants must read the “Application Instructions” carefully on the electronic platform. Applicants who successfully applied for Student Grant in the 2022/23 school year are “continuing applicants”. “Continuing applicants” can obtain a pre-filled electronic form after successfully verifying their identity with a one-time verification code and they just need to check the relevant information of students and the applicants on the pre-filled form and fill in the student’s class, the electronic application can be submitted through digital signing. If necessary, continuing applicants can modify the information on the electronic form.
4. If the student is a new student or has transferred to another school, the “continuing applicant” must select the new day school name in the electronic form.
5. Before submitting the application, the applicant must verify that all information is correct, especially the school name, so as not to affect the application progress due to incorrect information. The following is our school name and school number for reference.

| School Name                               | School Code |
|---|-------------|
| Fuk Wing Street Government Primary School | 510505      |

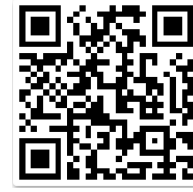
**Please turn over.**Ms. CHENG Yuk Ching  
Headmistress

6. The electronic platform will be activated at 6:00am on 14/9/2023 (Thursday), and will be closed after 11:59pm. on 2/10/2023. Regarding the electronic procedure and how to fill in the electron form, applicants can scan the following QR Code:

**Guide on Application Procedures**



**Video on e-Form Filling**



7. The Education Bureau (EDB) will notify applicants of the application progress and related matters via SMS and / or email. Applicants can also check the application progress and use other functions on the electronic platform. For example, at the request of the EDB, updating information on electronic platform update or modifying information, uploading supplementary documents, etc.
8. Paper application forms will be distributed in early October, details will be announced later. Students who submitted electronic applications last school year will not be issued paper forms. The school encourages parents to continue to use electronic applications.
9. Each eligible student can only submit one application through either electronically or on paper.

For enquiries, please call the hotline of the Special Student Support Unit of the EDB at 38502000.

DISCLAIMER: The English version is a translation of the original in Chinese for information purposes only. In case of any discrepancy, the Chinese original is reserved as official interpretation of the school (applied to all e-notices / parent notifications in English). Thank you very much.

**【Teacher-in-charge : Ms CHOI Lai Fun, the senior teacher】**

辦學宗旨：本校致力推行普及教育，為學生提供舒適及愉快之學習環境，使學生透過優質的全人教育，在德、智、體、群、美五育上有均衡的發展。

**REPLY SLIP**

Dear Ms. CHENG,

**Application for Student Grant (2023/24)**

I have read through Type-A Notice, No. E009 and understand the corresponding content.

Class: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Name: \_\_\_\_\_ ( )

Parent Name: \_\_\_\_\_

Date: \_\_\_\_\_ of September, 2023

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