

**Financial Assistance Scheme: First-time Application &
Submission of notification of result for the eligible**

2023-24 Academic Year's Financial Assistance Scheme, including the School Textbook Assistance (TA) Scheme, the Student Travel Subsidy (STS) Scheme & the Subsidy Scheme for Internet Access Charges (SIA), has already been opened for application starting from mid-May this year. If your family is **applying for the first time** AND has been assessed as eligible for financial assistance in the first stage, each of your children who are about to enter or continue to attend primary or secondary schools will receive a copy of **notification of result (Eligibility Certificate)** from the Student Finance Office. Parents need to fill in the second to fourth parts on the Certificate, and return the Certificate to the school between 1st and 5th September, so that the school can return it to the office after confirmation. **Parents who are overdue should submit the eligibility certificate confirmed by the school to the Student Finance Office for processing by themselves.** Please note: If you apply for the student travel allowance, please ensure that the residential address in the eligibility certificate must match the school's records, so that we can more accurately assess whether it should be recommended. The school is not responsible for the consequences caused by the delay in submitting the eligibility certificate. At the same time, parents should also fill in each content carefully. If there are errors or omissions in the information, the payment of allowance will be delayed.

If parents wish to formally apply at this stage, they can go to the Home Affairs Department/Student Finance Office or the school lobby (while supplies last) to obtain the relevant application documents. **The completed form should be sent directly to the Student Finance Office for processing.** As the form takes time to process, the payment of various allowances will be delayed accordingly. Please pay attention.

For inquiries, please kindly call at Student Finance Office hotline 2802 2345 or go to the website <http://www.wfsfaa.gov.hk/sfo/tc/index.htm> or email to wg_sfo@wfsfaa.gov.hk to contact the staff there.

Student Finance Office Address:

5/F, Trade and Industry Tower, 3 Concorde Road, Kai Tak, Kowloon.

Monday to Friday: (except public holidays) 8:45 a.m. to 1:00 p.m

2:00 p.m. to 5:45 p.m

[Teacher-in-charge: Ms. CHOY Lai Fan]